

The Oldenburg Town Council met Monday, March 2, 2025 at 7:00 PM at the Municipal Building meeting room. After being called to order by President Brian Clagg, the minutes from the previous February meeting were approved. Councilman Kerker made a motion to accept the minutes, Councilman Wahman seconded; all in favor.

First President Clagg noted the Annual Financial Report was completed and Clerk Treasurer Hunter stated all parties have had a chance to review and asked if there were any questions or changes; none were made. AFR signed and will be published. AFR available upon request to any interested parties.

Next, a quote by Tri-County Collision was reviewed to repair the bumper on Deputy Marshal Wolfer's patrol truck. Estimate total was \$1,094.62. Motion to proceed with repairs was made by Vice President Kerker, and seconded by Councilman Wahman.

Next S. Robbie from the Sisters of St. Francis Leadership Team read a letter announcing to the community that they have appointed a 'Space Utilization Task Force' to help with planning for the Motherhouse and vacant buildings going forward. The sisters intend to partner with Hoffman Planning Design & Construction and are also working Mike Edwin, a Senior Consultant-Senior Living & Religious Markets to lead a Civic Community Needs Assessment. Letter is attached.

Next President Clagg discussed the Water Street Area Potential Effects Mitigation Recommendations. As part of Section 106 of the National Historic Preservation Act, a Finding of Adverse Effect and 800.11(e) Documentation, and a draft Memorandum of Agreement (MOA) has been prepared and recommendations are as follows:

- The Town of Oldenburg will fund and oversee photographic and drawing documentation of the stone culvert to the IDNR Division of Historic Preservation and Archaeology Minimum Architectural Documentation Standards prior to project commencement. Complete sets of the final document containing archival-quality photographs and drawings will be submitted within 3 months of completion of the documentation to the Franklin County Historical Society, Indiana State Museum, Indiana Historical Society & SHPO.
- The Town of Oldenburg shall enter into contract with a masonry contractor experienced in working with Indiana limestone and in the removal and reuse of mortared limestone, who will oversee and conduct the deconstruction of the stone culvert, preserving the original stone and much as feasibly possible. The masonry contractor will also oversee and conduct veneering of the new concrete culvert components.
- The Town of Oldenburg will convene a stone culvert oversight committee prior to commencement of the project. Committee will work with the masonry contractor in determining a satisfactory end product including appropriate mortar color, mortar joint width, and stone veneer placement.
- The Town of Oldenburg will plant 17 trees to replace those removed, within one year of commencement of the project.
- Prior to tree selection and planting, the Town of Oldenburg will develop a tree plan under the guidance from certified arborist. The plan will be made available to consulting parties for a 30-day review and comment period.

- The Town of Oldenburg will include a Unique Special Provision within the project contract requiring the contractor to salvage all limestone and brick currently used within existing sidewalks and tree lawns that will be disturbed by the project
- Property owners adjacent to impacted sidewalks and tree lawns will be encouraged to inform the Town of Oldenburg in advance of the project commencement if they wish to receive limestone or brick materials currently adjacent to their property.
- The Town of Oldenburg will contact property owners adjacent to impacted sidewalks 15 days prior to project commencement to confirm if they wish to receive salvaged materials.
- The Town of Oldenburg will include a USP within the project limiting the use of vibratory compaction equipment in areas with historic resources.

The full 437 page document is available for review, upon request.

Next, President Clagg discussed obtaining snow removal quotes in order to plan and budget appropriately for future use. A snow contract can/will be reviewed again, post-budget adoption.

Clagg discussed the Franklin County Business and Travel Expo to be hosted at the Fairgrounds on Saturday, March 7<sup>th</sup> from 9:00 AM through 3:00 PM. President Clagg will be attending for research purposes and possibly including our attendance next year.

Next Clagg reviewed the 229 speed report. Average speed going Northbound was 28.55 mph. Southbound average was 35.35 mph. Enforcement efforts can be focused during the time frame of 8-4PM when the speeding was the highest.

Next Marshal Boesken discussed obtaining internet for the police vehicles: two options 1) cradle point which is a dedicated server within the vehicle \$1328, rebate of \$1,000 through the month of March, and \$60/month. Option 2) jetpack (hotspot) at \$80/month. This will allow the officers to get on Spillman to run plates, call history, mapping, warrants, etc. Further, Marshal Boesken requested a refurbished tablet a Panasonic touch pad, for his patrol truck at the cost of \$383.99. Councilman Kerker made a motion to approve purchasing the cradle point, Clagg seconded. All in favor. Kerker further made a motion to approve purchasing the tablet which was seconded by Clagg. All in favor.

Further, Marshal Boesken named Officer Mark Dennett to backfill for Doug Wolfer's reserve position. Resume was reviewed by Council and a Motion to approve was made by Kerker. Seconded by Wahman. All in favor. Dennett will be added to the April agenda for swearing in.

And finally, Marshal Boesken discussed selling two police vehicles, the Crown Victoria and Ford Explorer and purchasing a newer vehicle. Board approval to sell the vehicles, motion made by Kerker. Seconded by Clagg. All in favor. Notice of Sale to be published accordingly.

It was mentioned that the US Flag @ Munchel Park is in tatters, will be replaced soon.

OB: Shane Property – Kellerman needs to re-file with the state ordinance language in reference to the Unsafe Building Law.

Kerker motion to adjourn. Seconded by Wahman.

**These minutes are subject to Council approval at the March 2026 meeting.**



**Sisters of St. Francis**  
OLDENBURG + INDIANA

**March 2, 2026**

**Dear members of the Oldenburg Town Council and the local Oldenburg community,**

The Leadership Team of the Sisters of St. Francis would like to take this opportunity to announce to the local community that we have appointed a Space Utilization Task Force (SUTF) to help us with planning for our future use of spaces at the Motherhouse. Members of this task force consist of 5 sisters and two co-workers.

The Leadership Team has also engaged with a consulting firm, Hoffman Planning, Design and Construction, to help us with the complexity of planning for our future use of space. The Hoffman group has experience with more than 70 religious congregations in 25 states over the past 25+ years. They have already made their initial visit.

We asked Hoffman to consider three primary goals for any proposed facility changes:

- Improve overall ease of movement for community members;
- Improve access to critical services and functional spaces;
- Free up appropriate spaces for other uses – revenue generating, potentially.

Hoffman's work will include the following **three** components:

1. Property Condition Assessment – our last comprehensive assessment dates to 1996;
2. Existing Use and Functional Assessment – our last assessment is over 10 years old and was prior to the Epiphany Hall renovation and the vacating of Theresa and Olivia Halls;
3. Civic Community Needs Assessment – our last assessment is also over 10 years old and we have potential collaborators in our area that were not here 10 years ago.

Mike Edwin, a Senior Consultant-Senior Living and Religious Markets, will be leading the Civic Community Needs Assessment and he will be following up with the initial list of names we have given him. Some of you may be receiving a phone call in the near future to participate in a survey that Mike is conducting on our behalf. If you'd like to talk with Mike about a possible use of these facilities, that we may not be aware of, he can be reached at the following:

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EMAIL [communications.department@oldenburgfranciscans.org](mailto:communications.department@oldenburgfranciscans.org) | WEBSITE [www.OldenburgFranciscans.org](http://www.OldenburgFranciscans.org)



**Sisters of St. Francis**  
OLDENBURG + INDIANA

Hoffman Planning, Design  
920.574.7396  
[medwin@hoffman.net](mailto:medwin@hoffman.net)

It is vitally important that we ensure the local community understand that the Sisters are doing **long-range planning**, so for some spaces the targeted availability date will likely be years down the road. Secondly, we want to emphasize that we are in the initial stages of planning and anticipate need for much of the space within our building for the near-term.

Peace and Blessings,

*S. Maureen Irvin, OSF*

S. Maureen Irvin, OSF

*S. Robbie Pentecost, OSF*

S. Robbie Pentecost, OSF

*S. Susan Marie Pleiss, OSF*

S. Susan Marie Pleiss

*S. Maggie Rahe, OSF*

S. Maggie Rahe